



St.James' Church
Rowledge

**The Parochial Church Council of the
Ecclesiastical Parish of Rowledge, known as
St James' Church, Rowledge.**



Painting by Elizabeth Bagnall

**Trustees Annual Report.
Year ended 31st December 2025**



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1. Legal and Administrative Information

The charity is called the Parochial Church Council of The Ecclesiastical Parish of Rowledge, also known as St James' Church, Rowledge, and is registered with the Charity Commission of England and Wales.

Registered Charity Number	1128612
Registered address	St James' Church Office Church Lane Rowledge Farnham GU10 4EN

2. The Trustees

PCC members who have served from 1st January 2025

Clergy	Revd Dr Steve Green, Vicar (after April 2024) Revd Dr Russ Parker (ex officio) Associate Minister
Churchwardens	Vacancy
Elected members	Joanna Chipperfield (until May 2025) Jan Clark (until May 2025) Jonathan Doland (until May 2026) Samantha Goolding (until May 2026) Peter Ivermee (until May 2026) Judith Scott (until May 2026) Ian Webb (until May 2025) Anne Vine (until May 2026) Tony Carpenter (from May 2024 until 2027) Russell Chipperfield (from May 2024 until 2027) Ken Wickenden (Treasurer, from May 2024 until 2027) Clive Jourdain (from May 2024 until 2027)
Co-opted members	Nick Smale - PCC secretary
Other office holders	Rebecca Porter – Parish Safeguarding Officer David Pennington - Electoral Roll Officer Samantha Goolding - DBS Validator Amber Delves - Manager Little Fishes Nursery 3 Vacancies – Deanery Rep
Bankers	National Westminster Bank
Independent Examiner	Nigel Wyatt BFC FCA



The trustees present their annual report with financial statements for the year ended 31st December 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102.

3. Aims and Purposes

The Parochial Church Council of the Ecclesiastical Parish of Rowledge is a charity registered with the Charity Commission (registration no.1128612). The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, ecumenical and social, throughout the ecclesiastical parish. The PCC is also specifically responsible for the maintenance of the church buildings adjacent to the church, and the operation of Little Fishes' Nursery in those buildings.

4. Objectives and Activities (including statement of Public Benefit)

The church was established in the village of Rowledge in 1869 and generations of Rowledge families lie in the adjacent graveyard. Our services and activities put faith into practice and allow ordinary people to live out their faith as part of a strong community through worship and prayer. Pastoral care is an important part of our mission and outreach. We have a passion for youth and children and have invested heavily in youth and children's work. We are also mindful of the needs of older residents in the parish, especially those who are infirm or lonely. We have created a pastoral visiting group who visit older residents.

Our purpose is to know Jesus and to make Jesus known to everyone in the parish and beyond. To do this we aim to have wonderful worship, devoted disciples and genuine compassion for our community.

5. Mission Statement

In line with the Church of England we subscribe to the five marks of mission, or the 5 'T's.

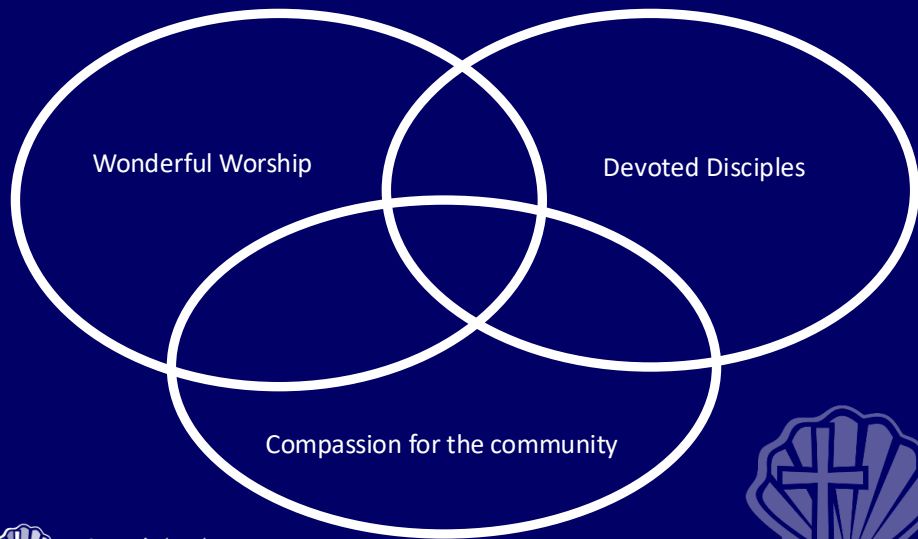
There are:

1. To preach the Gospel (Tell)
2. To teach the fundamentals of the Christian faith based on Scripture (Teach)
3. To pastorally care for those in need (Tend)
4. To challenge unjust structures in society (Transform)
5. To care for the environment (Tend)

6. Vision Statement

Our vision is to unite the community in Jesus Christ by meeting diverse needs. That is the meaning of 'Unity in Christ'. We aim to achieve this in three ways. Firstly, by striving for Wonderful Worship; secondly, by creating Devoted Disciples and, finally, by demonstrating Compassion for the Community. All this is explained on the next page and explains the church's plans for the future.

Our Vision: Unity in Christ



Our Vision: Unity in Christ

Wonderful Worship

1st Sunday of the month
9.00am Holy Communion (BCP)
10.45am Contemporary Worship

2nd Sunday of the month
9.45am Church Prayer Meeting
10.30am United Service with HC
6pm Evening Worship occasionally

3rd / 4th / 5th Sundays of the month
9.00am Holy Communion (CW)
10.45am Contemporary Worship with HC
on 4th Sunday of the month

Devoted Disciples

Vibrant Small Groups

Regular Prayer

Encouraging Alpha

Training courses in Discipleship

Mission and Evangelism

Stewards of Creation

Compassion for the Community

Diverse ministry to Seniors

Blessing the Community

Passion for Youth

Commitment to Children's work and families



7. The Charity's Plans for the Future – The Church Growth Plan

In August 2024, the members of the PCC and other church leaders met to discern God's plan for the church. As a result of this meeting, the cards in blue above and the church growth plan, below, were written.

Church Development Plan for St James', Rowledge "Unity in Christ"										
Agreed by PCC on: 5 th September 2024										
#	Priority	Diocesan Goal	Specific Action Points	Owner	Achieved by when?	Resources needed	Success Criteria	Progress		Review Date
1	Devoted Disciples who are committed to the Gospel in their daily lives and to sharing their faith with others.	Growing disciples	i.Re-energising small groups	SG PI SGO	September 2027	Provide booklets and training for small group leaders	>50% of church linked to small group of some kind	✓	✓	Sept 26
			ii.Promoting church prayer life	JB	Sept 26	Create a prayer ministry team	Fortnightly church prayer meetings	✓	✓	Sept 26
			iii.Running Alpha and youth Alpha during #hungry		Every Sept and Jan	Cost of Alpha materials	2 x Alpha courses each year	✓	✓	Nov 25
			iv. Help in sharing your faith		June 2026	3 evenings in the church	Run a 'sharing your faith' course	✓	✓	July 26
2	Wonderful Worship that engages all in the parish with a wide range of worship styles	Growing diversity	i.Wide breadth of worship services from liturgical to contemporary	SG JB TC	Sept 2025 & ongoing	Time to write and photocopy	Diverse needs met and good attendance	✓	✓	July 25
			ii.Sharing best practice in reading, serving, interceding and preaching	IW	May 2025	Time to plan and resources courses	Participants attend, engage and develop	✓	✓	April 25
3	Compassion for the Community so that the community feels loved by the church and always welcomed into it.	Growing community	i.Ministry to all ages including seniors	SG JAC	Spring 2025	Strengthen pastoral care arrangements	Increase in number of people visited	✓	✓	April 26
			ii.Blessing the parish with activities	JCC JB	Sept 26	Volunteers and use of buildings	Events such as quiz nights occur	✓	✓	Sept 27
			iii.Grow links with Primary school and LF		Sept 26	Cost of materials	Increased engagement with families	✓	✓	Sept 27
4	Explore suitability of buildings so that the church can meet God's vision for bringing the good news of Jesus to as many people as possible in the local area.	All three above	i.Audit use of the building	COH SG	Sept 25	Time	Clear understanding of users of buildings	✓	✓	Sept 26
			ii.Identify likely future need	CJ PI	Spring 26	Analysis of trends	Accurate meeting of customer need	✓	✓	Spring 27
			iii.Formulate a plan to meet this need through the optimum use of all the church facilities throughout the week as well as weekends		Sept 26	Questionnaires for the community to respond to	Plan is comprehensive and meets diverse needs including net zero target by 2030	✓	✓	Sept 27

The trustees have given due consideration to the Charity Commission's published guidance on the public benefit requirements under the Charities Act 2011.

8. Organisational Structure, Recruitment of New Trustees

The Parochial Church Council (PCC) of the Ecclesiastical Parish of Rowledge is a charity organisation registered with the Charity Commission. The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules.

The membership of the PCC at St James' consists of clergy, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who regularly attend church are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC. PCC members are elected for a 3-year period.

The PCC members are trustees and as such are responsible for making decisions on all matters of general concern and importance to the parish, including financial. Trustee meetings are normally held 6 times a year (January, March, May (APCM), July, September and November). At the Annual Parochial Church meeting in May new trustees are elected. The Standing Committee normally meets in the months in between (February, April, June, August, October and December).

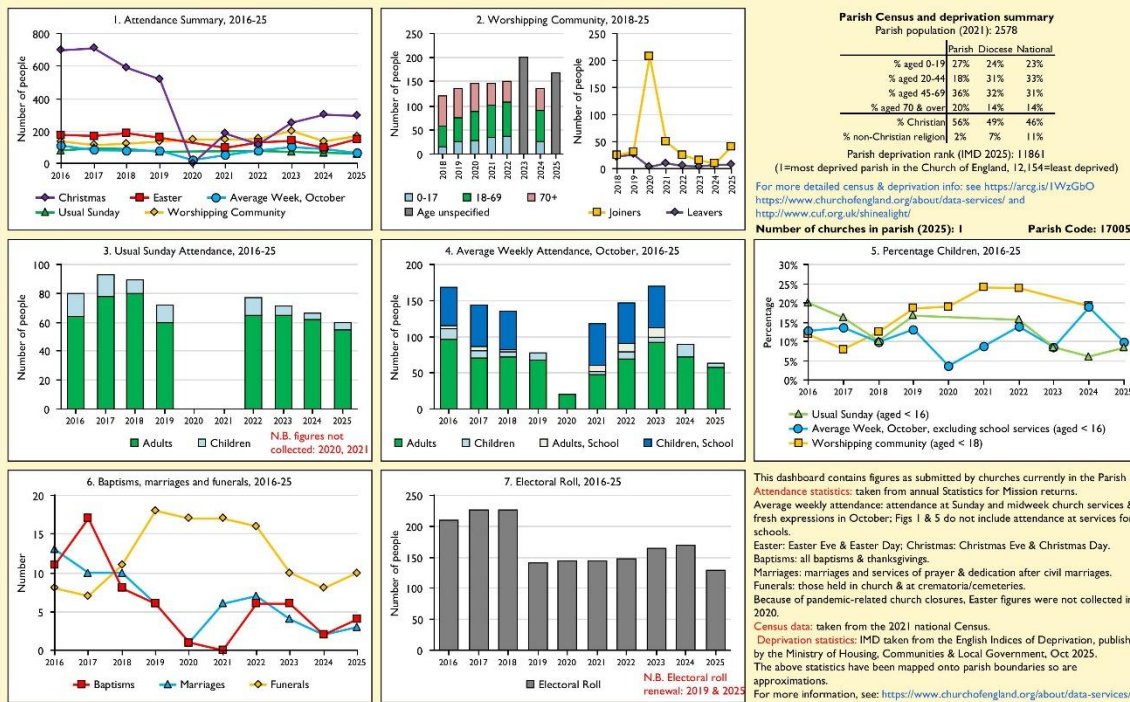
9. Meeting Attendance and Statistics

PCC meetings and committees

Following the vacancy (inter-regnum) in 2024, 2025 saw a settled pattern of PCC meetings with clear systems and comprehensive information sharing. In 2025 the PCC met on the first Thursday of each alternate month apart from new year. The PCC therefore met on: Thursday, 9th January; Thursday 6th March; Sunday, 4th May (APCM); Thursday, 3rd July; Thursday, 4th September and Thursday, 6th November.



SfM Dashboard for the Parish of Rowledge in the Deanery of FARNHAM



Variations in attendance from year to year may be the result of changes in the number of churches that submitted returns, or changes in parish/benefice structure.
Number of churches included in returns: 2016 1:2017 1:2018 1:2019 1:2020 1:2021 1:2022 1:2023 1:2024 1:2025 1.
Produced by Data Services, Church House, Great Smith Street, London SW1P 3AZ. Date of production: 16/04/2026.
Every effort has been made to ensure that data are reliable. We would be pleased to be notified of any significant errors or omissions by email to statistics.unit@churchofengland.org

This dashboard contains figures as submitted by churches currently in the Parish
Attendance statistics: taken from annual Statistics for Mission returns.
Average weekly attendance: attendance at Sunday and midweek church services & fresh expressions in October; Figs 1 & 5 do not include attendance at services for schools.
Easter: Easter Eve & Easter Day; Christmas: Christmas Eve & Christmas Day.
Baptisms: all baptisms & thanksgivings.
Marriages: marriages and services of prayer & dedication after civil marriages.
Funerals: those held in church & at crematoria/ceimetaries.
Because of pandemic-related church closures, Easter figures were not collected in 2020.
Census data: taken from the 2021 national Census.
Deprivation statistics: IMD taken from the English Indices of Deprivation, published by the Ministry of Housing, Communities & Local Government, Oct 2025.
The above statistics have been mapped onto parish boundaries so are approximations.
For more information, see: <https://www.churchofengland.org/about/data-services/>



SfM Dashboard for the Parish of Rowledge in the Deanery of FARNHAM

Report	Field	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
1. Attendance Summary	Christmas	696	708	588	518	0	183	118	250	300	292
	Easter	176	169	186	158	-	96	129	139	96	150
	Average Week, October	110	81	79	78	21	52	80	100	89	64
	Usual Sunday	80	93	89	72	-	-	77	71	66	60
	Worshipping Community	136	113	121	135	147	146	151	200	136	169
2. Worshipping Community	Total			121	135	147	146	151	200	136	169
	0-17			15	25	28	35	36	-	26	-
	18-69			43	51	61	66	72	-	65	-
	70+			63	59	58	45	43	-	45	-
	Age unspecified			0	0	0	0	0	200	0	169
	Joiners			25	31	208	50	25	16	9	40
	Leavers			22	26	3	10	5	4	7	7
3. Usual Sunday Attendance	Adults	64	78	80	60	-	-	65	65	62	55
	Children	16	15	9	12	-	-	12	6	4	5
4. Average Weekly Attendance	Adults	96	70	71	68	20	47	69	92	72	58
	Children	14	11	8	10	1	5	11	9	17	6
	Adults, School	5	5	3	0	-	8	11	12	-	-
	Children, School	54	58	54	0	-	58	57	58	-	-
5. Percentage Children	Usual Sunday (aged < 16)	20%	16%	10%	17%	-	-	16%	8%	6%	8%
	Average Week, October, excluding school services (aged < 16)	13%	14%	10%	13%	4%	9%	14%	9%	19%	10%
	Worshipping community (aged < 18)	12%	8%	12%	19%	19%	24%	24%	-	19%	-
6. Baptisms, marriages and funerals	Baptisms	11	17	8	6	1	0	6	6	2	4
	Marriages	13	10	10	6	1	6	7	4	2	3
	Funerals	8	7	11	18	17	17	16	10	8	10
7. Electoral Roll	Electoral Roll	210	227	227	141	145	145	148	165	170	130





10. Report of the Electoral Roll Officer

You will recall that in 2025 we were required to complete a new Church Electoral Role which as at 20th April 2025 was reported to have stood at 126. There were however an additional 9 applications which unfortunately were not submitted within the required time frame.

During the year therefore there have been those additional 9 plus a further 3 applications and sadly 2 deaths.

The Electoral Roll as at April end 2026 stands at 136 and is available to view in the church porch for the next 14 days and thereafter on request.

David Pennington, Electoral Roll Officer

11. Vicar's Report

Inevitably what I have written below is often found in greater detail in other parts of the report but in what follows I give a brief synopsis of the year in terms of the Church Growth Plan.

The Church Growth Plan (found on page 4) was formulated by the PCC in the Autumn of 2024 and therefore 2025 was the year that the plan was implemented. In terms of growth, God has blessed the church with a slight increase in numbers as the year progressed at Sunday worship and a sharp rise in numbers in activities through the week.

The first part of the growth plan is called 'Devoted Disciples'. This dovetails with the diocesan target of 'growing disciples'. 2025 saw an increase in both the number of small groups meeting and the number of people attending small groups. In addition, in February, a training course was run for small group leaders and was well received. Alpha courses were offered to both adults and youth. Fortnightly prayer meetings took place on Tuesday evenings and were a real blessing to those who came.

The second priority of the church growth plan was 'wonderful worship' which links to the diocesan goal of 'growing diversity'. 2025 saw a range of worship services spanning from traditional book of common prayer services to informal and more charismatic worship. In this way, the aim was to meet the diverse needs of the community as befitting a Church of England parish church serving everyone in the parish. More detail on the preaching and teaching themes of worship through 2025 can be found on page 10 below.

Compassion for the community was the third priority of the church growth plan which mirrors the diocesan goal of 'growing community'. The pop-up café 'Coffee mug' met on the second Saturday of each month throughout the year and blessed those who attended, and the range of local and national charities supported. In March a quiz night was organised by the church for the community and was enjoyed by all who came. Every Friday an exercise class for 'seniors' was expertly run by a church member.



In September 2025, the PCC voted to support three Christian charities: one local, one national and one international. After a period of prayer, we settled on Farnham Frontline Money Advice, the Church Urban Fund and Samaritan's Purse. More will be reported on each of these mission partners as the links between these charities and St James' church strengthen in future years.

However, the biggest emphasis on community for 2025 was growing links with Little Fishes, our nursery provider and Rowledge CE Primary school. This is covered in the Youth and Children's Minister's report on page 16 below.

Lastly, the church growth plan looks at the suitability of the buildings. An enormous amount of work has been done by Colin Henry and the working group to ensure that the buildings are fit for mission and further growth in the years to come.

I want to take this opportunity to thank a range of people for their support over the year. Firstly, the paid staff. I want to thank Jade Biggs, our Youth and Children's minister, Jacob Green, our Systems Manager and all the staff at Little Fishes nursery. All these people have been a pleasure to work with. I also want to thank Rev Dr Russ Parker for his invaluable support. Next, I want to thank the four sub-wardens and the rest of the PCC (trustees) for their excellent guidance and encouragement. In addition, as mentioned above, I want to thank Colin Henry for all his work on the buildings – present and future. Finally, I want to thank all the other members of the community who have made me, and my wife, feel so welcome and at home in this parish in our first full year here.

Revd Dr Steve Green, Vicar

12. Churchwarden's Report

People

The church has been ably served by four Sub-Wardens through this past year, myself and Jan Clark, Clive Jourdain, and Peter Ivermee, and my thanks go to each for their dedicated service to ensuring services run smoothly and leadership decisions are taken sensitively.

Reverend Dr Steve Green and his wife and Helen have settled well into the Vicarage and made a tremendous difference to the life of our church in 2025. Steve's preaching is very much appreciated, and parishioners often comment on both the quality of the teaching and the level of challenge presented each Sunday.

Steve is supported ably by our Associate Minister Reverend Dr Russ Parker who has been a great support to Steve in his ministry. Our prayers were very much with Russ through the year as his wife's health deteriorated, eventually passing into Glory in August.

Jacob Green is excelling in his role as office administrator and we would like to thank and record how much he has contributed in the office with his technical expertise and willingness to take on more responsibilities, ably assisting our Treasurer Ken Wickenden with more financial tasks. Ken has given a tremendous amount of time to ensure our finances are in order and planned as we go forward. We have endeavoured to make this role less onerous, as it is done on a voluntary basis, and the assistance from Jacob has made it less reliant on one person.



Jade Biggs has brought huge enthusiasm, fun and inspiring ideas to the role of Childrens' Minister and it is exciting to see her engaging with more and more children. From a start with only a couple of children, we are now seeing over 40 children in our various groups each week. She not only works within the church confines, but also inspires the youth of our two village schools. It is always difficult to single out names, but special thanks to Ian Webb and Jo Chipperfield who supported Jade this year, but we owe an enormous debt of gratitude to all our volunteers who help in this children's work. Jo has also taken on the very important role of Safeguarding Officer. Thank you.

Finally, a huge thank you to all our leaders/volunteers too numerous to mention for all you have done to make us the church community that we are. The flower team, Rowledge Review contributors / distributors / editor, Musicians, children's work, Church cleaners, AV operators, Hospitality team, DBS checking, Electoral roll, laundry, maintenance volunteers... all of you who quietly contribute to all aspects of our church life unnoticed, but so appreciated.

Buildings

The buildings are in good order and we are indebted to the work of Colin Henry and his never ending list of talents to keep us safe, warm and dry!

Colin has spearheaded our project to review the use of our buildings and this report is included elsewhere in this document.

Worship

The PCC discussed the musical worship across our Sunday services and, in order to satisfy a wide range of preferences, now have a more balanced mix of traditional and contemporary music, played by live musicians and pre-recorded videos and songs.

Tony Carpenter, Church Warden



13. Worship and Pastoral

Worship remains central to the life of St James' church. It is through worship that we encounter God in a special way, feel His presence and hear His voice. Accordingly, one of the main priorities of the church is to continually strive for 'wonderful worship', and this is a key component of the church growth plan.

Following good attendance at the Christmas services in 2024, the new year started with a sermon series entitled 'what would Jesus say to....' The famous people selected were Vladimir Putin, Donald Trump and Taylor Swift. Next, we followed a sermon series on discipleship based on the best-selling Christian book on this topic in 2024 entitled 'Practicing the Way'. In March we followed a sermon series on David and Goliath from 1 Samuel 17 and based on Bishop Andrew Watson's excellent book 'Confidence in the Living God'.

Easter was celebrated with a range of worship in Holy Week including the washing of each other's feet on Maundy Thursday, a walk of witness with a large wooden cross on Good Friday and an Easter trail for young families.

In the Summer of 2025 the preaching and teaching within worship looked at Spiritual Disciplines and also the book of Daniel, based on Jeff Lucas' book, 'Singing in Babylon'. Throughout August the focus of the preaching was on the gentle and lowly nature of God, revealed in Matthew's Gospel chapter 11.

In the Autumn of 2025 the preaching and teaching within worship focused on the book of Galatians and then what the church of tomorrow will look like. As expected, there was then a focus on Christmas and the incarnation. Attendance at Christmas services was very high with over 300 people attending a range of services over the Christmas period.

Musical worship is also central to the worship life of the parish. I want to record my thanks to all our musicians in 2025: Mary and Alastair Somerville, Sara and Hannah Acworth, Gemma Russell, Neil Dupres, Tom Barnard, and Shelagh Henderson, together with all organists who have helped us on an occasional basis.

My role as incumbent is not only presiding over the 'word' but also 'sacrament'. Holy Communion was observed every week throughout 2025 following either one of the forms of Common Worship or the Book of Common Prayer.

In 2025 there were 4 baptisms, 3 weddings and 10 funerals at St James' church. We thank God for the lives of all who have departed. I would like to thank everyone who has helped in the not inconsiderable organisation of all these services.

We are keen to develop a team approach to worship. To this end I would like to thank all our readers, intercessors, welcomers, AV team, servers, occasional preachers, children's leaders, coffee makers, sub wardens and flower arrangers. Finally, to Revd Dr Russ Parker for inspiring myself and so many through his powerful preaching ministry. To all who have contributed to the quality of worship, thank you.

Revd Dr Steve Green, Vicar



14. Deanery Synod

Farnham Deanery Synod met twice in 2025, at St Mary's Church, Frensham on 1 April, and at St Alban's Church, Hindhead on 2 October. The dates were chosen to align with meetings of the Diocesan Synod. In addition, a Parish Development Day for the Deanery, as part of the ongoing Parish Needs Process (PNP) was held at St Andrew's Church, Franham on 1 March, as the Deanery was now in the 'review' phase of PNP.

Having met in March, the Deanery Leadership Team (DLT) decided that the topic for the April meeting would be 'Discipleship and creating disciples'. At Frensham, The Revd John Valentine, Dean of the Diocesan Local Ministry Programme (LMP) gave a presentation on 'Encouraging and Training New Leaders'. The intention of the LMP is to train clergy and lay ministers to meet the needs of parishes today, a more practical and flexible approach than traditional theological colleges. Group discussion followed, which identified parish needs around the familiar themes of families and young people, schools, pastoral care, choirs/music, administration and chaplaincy.

For the October meeting at Hindhead, Bishop Andrew attended, along with Mat Ineson, Interim Director of Mission and Ministry at Church House. The meeting started with Mat asking the synod members to think about 'What is God doing for you?'. The responses were very encouraging, with many examples of growth and engagement being shared. It continued with an act of worship led by Bishop Andrew, during which he spoke about the Old Testament story of David and Goliath, and the importance of 'good' self-confidence. Mat then spoke about progress under PNP: eight parishes in the Deanery had produced Church Development Plans, with over 100 actions under the focus areas of: (1) growing discipleship; (2) growing family and children outreach; and (3) growing community engagement. They were then discussed in small groups and finally shared with all present.

Revd Richard Bodle, Area Dean, Farnham Deanery



15. Building Fabric Report

We have in place a planned maintenance schedule to cover all aspects of the fabric, services and statutory inspections and works are undertaken according to the schedule. We are able to report that all statutory inspections covering such things as gas, electrical, emergency lighting, and fire safety have all been satisfactory.

In addition to the planned maintenance work there have been additional works such as:

- Changing failed lights with new LED lighting
- Electrical repairs required by last inspection
- Repairs to flood lights
- Movable AV desk
- Fitting of defibrillator and provision of electrical supply
- Repairs to footpaths
- New gate post

The last Quintennial inspection highlighted some issues with the bell tower and bell chamber so plans were drawn up to access the tower together with the necessary risk assessments and safety procedures. In February the following work was completed:

- Removal of loose vermiculite insulation in the bell tower and replacement with new
- Add safety strops to bell chamber and tower
- Treatment for cluster flies
- Bearings and clapper repairs to bell; whipping and splice of bell rope
- Mesh to keep birds and animals out of tower
- Replace access hatch with a lighter hatch to aid access
- Inspection of tower woodwork

We are grateful for the volunteers that come together on a Saturday morning to complete work to improve the front area of the building that included fencing, bin storage area, cleaning and treating benches, and cutting back trees. The Parish rooms and windows also had a clean.

New Building Thoughts – for the future

The fourth component of the church growth plan on page 4 is to explore the suitability of the existing buildings for mission and growth.

For some time we have had a problem, because the church premises are used by Little Fishes nursery school during the week, we are limited in the way that we can serve God, serve the community and grow His church for the next generation. Specifically, we are restricted with no access to toilets and kitchen for weddings, funerals, youth groups, children's groups, and a whole host of daytime and evening events during term time. In addition, we have inadequate storage space and the access to the church is not as welcoming as it might be.

The PCC were united in their desire to keep Little Fishes functioning as it does at present so we are looking to develop the church in other ways and in other areas.

We had a day set aside to listen to God on Saturday 9th August. At the PCC meeting on the 4th of September a working group chaired by Colin Henry was appointed to consider future development of the Church buildings. We met with several architects to select which one would be appropriate to appoint and selected Archangel in November. They have completed a feasibility study and plan based on 3-D modelling of the building and its environment. Archangel identified our key requirements as:-

- Space to welcome and draw people into Church.
- Space to gather together and improved toilet facilities during the day.
- Flexible Worship space and increased capacity
- Improved spaces for youth work.
- Improved environmental and energy performance

They and the working group considered various alterations that we could make to the octagon, kitchen, toilets and Church rooms and none worked.

It was also concluded that even if Little Fishes did not meet in these areas it would still not be possible to deliver the wider ministry objectives of our document “Moving Forward”.

The draft plan that Archangel have produced proposes a radical extension and, although the PCC have seen the plan and considered it, no decision has yet been made as to whether we will go ahead with all or part of it. The decision on the proposals would normally take place at the next PCC which I think would be something like the 9th of July. You’ll see that part of the proposal is that we have initial work carried out in the vestry to install a toilet and kitchen there, this could be phase one of any work. It might be that that would be as far as we would wish to go, or we might wish to press on with the remaining works which would cost quite a large amount of money. Unfortunately doing nothing is probably not an option open to us. Our central heating boiler is of great age and when it stops working, we won’t be able to replace it with something similar.

A meeting is, at the time of dictation, scheduled for 28th April 2026 with The Secretary to The Diocesan Advisory Committee, Wendy Harris so that we and the architect may see what the Diocesan view might be on the current draft plans.

If the Diocese agree to the work in principle, then the PCC at the next meeting will have to decide what the next steps should be. At the APCM a short presentation will be made and images of the draft plans that have arisen from the feasibility study will be shared. If you have any views on this please make them clear to any member of the PCC. Tell a PCC member what your views are because we need to go forward united as a Church if we are to implement any of these proposals. So, think about it, pray about it and try and discern not what you want but what God wants. Then tell a member of the working group or the PCC before the beginning of July 2026.

The members of the working group are Colin Henry (Chair), Peter Ivermee, Clive Jourdain, Nick Smale, Jan Clark, Jo Chipperfield, Russell Chipperfield and Revd Dr Steve Green.

Working Group Team on Buildings



16. Safeguarding Children and Vulnerable Adults

What is safeguarding?

Safeguarding at St James' is the commitment to creating a safe, welcoming environment by protecting children, young people, and vulnerable adults from harm, abuse, and neglect. It involves proactive policies, mandatory training, and robust reporting procedures, rooted in Christian mission to ensure churches are safe places. This comes under guidance and support from Guildford Diocese.

Why is safeguarding important?

Safeguarding is a fundamental part of the Church's mission and ministry. The Church of England teaches that every person is created in the image of God and should be able to flourish in a safe and caring community. The Diocese of Guildford emphasises that safeguarding is everyone's responsibility and must be embedded in all aspects of church life. This means being vigilant, responding well to concerns, and creating a culture where people feel safe, valued and heard.

Rowledge PCC

The PCC is fully committed to the safeguarding, care and nurture of all members of our church community, particularly children, young people and vulnerable adults. We adopt and adhere to the House of Bishops' guidance and policies of the Church of England, including Promoting a Safer Church and the Parish Safeguarding Handbook.

Safeguarding leadership is provided by our Parish Safeguarding Officer, Jo Chipperfield, who works closely with the Steve, Jade and the PCC to ensure that safeguarding policies and procedures are implemented and maintained. We are grateful for the ongoing support and advice of the Diocese of Guildford safeguarding team.

The PCC has reviewed and adopted the Church of England safeguarding policy and ensures that safeguarding information is clearly displayed in church and on our website. We are committed to safer recruitment practices, ensuring that all those working with children, young people and vulnerable adults are appropriately recruited, supported and, where required, safely checked through the Disclosure and Barring Service. Records of DBS checks and safeguarding training are maintained and monitored. These records are maintained by Sam Goolding.

All clergy, staff and volunteers undertake safeguarding training in line with national requirements, and we continue to work towards ensuring that all training is up to date.

Safeguarding is embedded in all areas of church life, including our work with children, families and the wider community. Risk assessments are in place and reviewed regularly to ensure that our activities are carried out in a safe and supportive environment.

During the year, a small number of safeguarding concerns were reported and were handled in accordance with diocesan procedures, with appropriate advice sought and actions taken.

During the past year, the PCC has continued to embed good safeguarding practice, maintain oversight of training and DBS compliance, and review procedures regularly. In the coming year, we



will continue to prioritise safeguarding by ensuring training remains up to date, strengthening safer recruitment where needed, and maintaining a culture in which safeguarding is recognised as everyone's responsibility.

The PCC recognises that safeguarding is an ongoing responsibility and remains committed to promoting a safe, caring and supportive environment for all who come into contact with St James' Church.

Jo Chipperfield, Parish Safeguarding Officer

17. Small Groups (formerly called Life Groups)

'Where two or three are gathered in my name, there am I with them' (Matthew 18:20)

The number of people attending small groups has risen in 2025. A total of nine separate groups met regularly by the end of the year. The main changes were: the 'alphabetical group' was re-branded and taken over by Nick and Sallie Smale, a second Vicarage group was started, run by Helen Green, and a new 'Prophecy group' was started, led by Jeanette Hatto.

The other small groups: the first Vicarage group, the 'Dockenfield' group, the Wednesday zoom meeting, the Yew Tree cottage group, the Anchor group, and the Men's meeting continued throughout 2025 following on from 2024.

The early church was committed to regular fellowship and home worship in order to strengthen their relationship with God and, indeed, each other. The book of Hebrews advises us to 'consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in the habit of doing, but encouraging one another..' (Hebrews 10:24-5).

Therefore, in the same way, at St James' we are committed to meeting in small groups during the week in addition to Sunday worship when we all come together as one church. We see membership of a small group as a vital part of our spiritual life. As such, we would love to see EVERYONE in some small group during the week. In this way, St James' is not a church with small groups but a church of small groups.

So, if you are not in a small group and would like to join one, please contact me and I would be only too happy to find a suitable one for you to join.

Helen Green, Small Group Co-ordinator



18. Men's Group

The St James Men's Group met monthly throughout 2025 in The Old Vicarage by kind invitation of Roy Waight.

There are usually about a dozen attendees who discuss diverse aspects of our Christian faith and experiences. There is usually a speaker from another Christian Church or a member of St James to facilitate our discussions.

Ben Scott, Chairman

19. Youth and Children's Ministry

Big Fish

Big Fish runs every Sunday during the 10:45am service, with action songs, Bible stories, crafts, games, and lots of fun as we learn about Jesus together. Attendance has grown from an average of 3–6 children (late 2024–early 2025) to 7–10 each week. Since launching Explorers in January 2025, we have also seen new families begin to join us on Sundays.

Explorers

Explorers is our Tuesday after-school club (term-time, 3:20–5pm) for primary school-aged children at St James' Church, launched in January 2025. Our mission is to welcome every child just as Jesus did (Matthew 19:14) and help them discover who He is. Sessions are energetic and relational, with songs, Bible stories, food, crafts, and games, often exploring themes such as parables and miracles through videos like VeggieTales. Special events - including our Pancake Party, Easter, and Christmas celebrations - have made the group a highlight, with children regularly asking me when it's on.

We are very thankful for our committed team of volunteers, without whom this would not be possible. Safeguarding is also a priority, with DBS-checked leaders, registers taken, consent forms completed, and clear behaviour expectations in place.

#Hungry (Youth Alpha)

In January 2025, we ran Youth Alpha during our Wednesday youth sessions (7–8:30pm), providing a full meal each week - huge thanks to Ian Webb - alongside discussions on key questions of faith. We saw around 11 young people attending weekly, engaging in the sessions and having meaningful conversations. A Holy Spirit evening was included, which prompted mixed responses from the young people.

From September to November 2025, attendance declined due to school commitments, and after prayerful consideration, we decided to stop #Hungry. Recognising a gap between School Years 4–7, plans are in place to launch NextGen Yth (School Years 5–6) in January 2026, with the aim of forming a new group, Emerge Youth, for anyone School Years 7+ in September 2026.



Conclusion

We are thankful for all that God has done this past year through our Youth & Children's Ministry - growing numbers, new families connecting, and opportunities to share faith in meaningful ways. His faithfulness has been evident in both the growth and the challenges.

As we look ahead to 2026, we are expectant and excited for what He will do next, particularly through our new groups for young people. We move forward trusting in His guidance, provision, and continued work in this ministry.

Jade Biggs, Youth and Children's Minister

20. Little Fishes Nursery School

Overview Summary

Little Fishes is a warm, welcoming place for young children to be cared for, provided with stimulating development opportunities and thrive in all areas of their learning and development.

The nursery has a good reputation in the local area and enjoys strong parent and community support.

We are known for our nurture, generosity, kindness, and care. We offer a varied and challenging choice of activities for our children. As well as forest trips and cooking club, we offer an optional gymnastic club on Friday which many children have signed up to and enjoy.

The happy, skilled, loyal, and dedicated staff work above and beyond to continuously improve the setting.

Highlights

Celebrations and outings play an important role in creating lasting memories for children and their families. Over the year, we enjoyed marking Harvest, Christmas, and Easter, and our leavers took part in a special graduation service. We also embraced cultural celebrations, including World Celebration Day, Thanksgiving, St David's Day, and St Andrew's Day, and we are looking forward to celebrating St George's Day.

We hosted a Father's Day breakfast and a Mother's Day cream tea, giving parents and carers the opportunity to share food, activities, and meaningful time together. The children had great fun dressing up for World Book Day and supporting Children in Need through our fundraising efforts.

Thanks to children and parents fundraising and donations, we have been able to further develop our outdoor area, improving storage and accessibility for resources and equipment, as well as purchasing items to support individual children's needs. We also enjoyed memorable trips to Alice Holt, Jake's Barn and Farm, and Birdworld.

We enhance our nursery offer with providing the children with lots of interesting visitors, last year this included a dentist and a firemen and their fire engine!

Children on roll

We currently have 35 children on roll. It's very busy!

We currently have two looked after children and one on a Special Guardianship Order, 8 children with Special Educational Needs (SEN) and 3 children for whom English is a second language. 4 of these children are considered 'disadvantaged'. This impacts deployment of staff.

Vision and Development

- We have had less time to work on development this year due to various challenges but we have:
 - Trained staff, rewritten policies and embedded practice to support the major changes to the EYFS and safeguarding requirements 2025.
 - Improved our outside area with a gigantic trug to grow flowers, fruit and veg in.
 - Developed our inside /out rainy days resources
 - Worked with parents and children to promote and develop safety online
 - Produced a climate action plan and appointed a sustainability champion
 - Continued to invest and improve our woodworking resources
 - Improved the variety and timing of parent communications, promoting Tapestry for key person communications and varying the dates of parent forums and coffees.
- We were delighted again from the feedback from our parents and staff survey both of which show a high degree of value and confidence in the nursery.

Staffing and Recruitment

This year, we have navigated some significant staffing challenges while consistently maintaining a safe and effective nursery environment.

In May, we said goodbye to Emily Scotcher, who had been a valued member of Little Fishes for over eight years. Her experience and expertise were greatly missed, particularly as her initial replacement was unable to continue beyond the induction period. We are delighted that Daisy Tallis joined the team in November; her skills, strong IT knowledge, and professional approach have already introduced many efficient improvements to the day-to-day running of the nursery administration.

Katie Coffey moved on due to career and childcare reasons and has been replaced by Kate Furniss. Kate is a highly experienced Level 3 practitioner with strengths in working with our younger children, and we are already seeing the positive impact she is making within the setting.

Amy Bowers completed her SEN Master's project last year and now brings the benefit of her enhanced knowledge and skills to the nursery. She has also completed the statutory SENCO induction training and is now fully established in her role as SENCO.

Our fantastic deputy, Lucy Burrage, needed to take some time off during the spring term. During her absence, her role was covered by Amber and Amy. Lucy is now gradually increasing her hours as part of a phased return.

We are pleased to say that we are nearly back to our usual staffing levels and have a strong, capable team in place, further supported by a flexible supply team to cover absences and training.

Christian Distinctiveness

We have excellent links with St. James church and Rowledge school. We continue to celebrate our special services at Rowledge church at Harvest, Christmas, Easter, and Graduation. We continue to address our Christian distinctiveness as a nursery, with Jade Biggs and Reverend Steve Green participating in our church celebrations.

The PCC are welcome to attend our celebrations and parent events.

Aisleen Ashby comes in weekly to share a bible story and build a relationship with the children, which is always enjoyed by all.

We have special weeks focusing on Christian values such as kindness or gratitude.

Sarah Oliver supports the nursery with safeguarding, safer recruitment, curriculum monitoring and school transition. They also provide a venue for our sports day and invite us to community events.

Amber works with other church nurseries as part of the Guildford diocese pre-school leader's forum.

The staff are invited to pray together every morning, and the children are invited to pray before lunchtime.

We would love to appoint someone to our steering committee that could take a lead on promoting Christian distinctiveness.

We continue to explore opportunities to increase working together with the church.

Working with Parents

We have incredible support from our families. The Parent's Forum is an essential part of the nursery, providing an important parent voice in decision making. This gives parents an opportunity to input into the decision-making processes and help plan events, activities, trips, and fundraising.

An ex-parent, Karen Fry, continues to deliver cookery sessions, another parent delivers our World Celebration Day and others will lead our St Patricks, St Davids and Thanksgiving day celebrations. We love to celebrate the occasions that our families celebrate in their own home cultures. The parents help a Community Toy Swap which supported lower income families with presents at Christmas, including donating Homestart charity and raising funds for the nursery. A team of parents now support our forest sessions.

We offer specific parent/carer meetings to support with each stage of the LF journey, for example, new parents meetings and preschool transition meetings.



The parents plan regular coffee mornings, with themes such as keeping children safe online and parent mental health. We have been supported by a health visitor for one of these.

To conclude, the staff are to be praised for how they have all stepped in and gone the extra mile in the challenges of this year. We really are very proud of Little Fishes and the good name and high regard it has in the community and want to thank the PCC for all their prayers, encouragement and support throughout the year.

Amber Delves, Nursery Manager

21. Pastoral Care

Pastoral Care is about expressing the Love of God to individuals. At St James, Pastoral Care is offered by most of the congregation. In addition, a small team ensures that the frail elderly and the housebound are included in our Ministry.

The team's actions are backed up by Prayer on Wednesday mornings and at the monthly Parish Prayer Meeting.

Recently, two more of the congregation have joined the team and this allows Compassion for the Community to be extended to more people.

The group attempts to react quickly to support those of all ages who become ill or enter hospital. This can be more effective if members of the congregation tell the clergy or myself promptly of such situations.

Ben Scott, Pastoral Care Co-ordinator

22. Coffee Mug Community Café

The Coffee Mug Community Café, which has now been open for 4 years, is run by Jan Clark and Karen Fewster, ably assisted by Lynn Ludford, Helen Davies, Helen Greenyer, Gabby Pittaway and Mark Westcott together with a willing team of volunteers from across the Community on the second Saturday of each month between 10 and 12 noon.

There is no charge for the refreshments; all they ask is, that if visitors are able to, they donate to the month's chosen charity.

Over the past year, Coffee Mug has raised in excess of £4000.00 for charities including Foodbank, Homestart, Crisis, Melanomore, Change of Scene, Alzheimer's Society, Mustard Seed, MND, Creative Response, The Ridgeway School, Air Ambulance, St James Church.

Every July Coffee Mug also hold a Produce and Flower Show which always proves very successful.

A big thank you goes to all who support Coffee Mug each month and especially our Bakers!

Jan Clark, Co-ordinator Coffee Mug Community Café and sub-warden



23. Flower Team

We now have 7 volunteers in the Flower Team. Our calendar for arrangers is drawn up every few months and filled in advance. Should anyone be unable to do their arrangements, then another person will cover for them.

We like to remove arrangements just before the next person takes over, and there are always watering duties to consider. Our aim is to reduce the amount of Oasis used and to buy British flowers, rather than those from abroad, but that's not always easy!

Everyone in the team enjoys contributing to St James' Church and hope to do so in the future.

Ann Ogle-Skan, Flower Team Lead

24. Risk Management

The trustees acknowledge their responsibility to identify and review the risks to which the charity is exposed and ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

25. Treasurers' Report

2025 was a year which saw an increase in Youth activity brought about by the splendid work performed by Jade Biggs, our Youth Minister. Not only have activities increased but the level of income to support this activity has also increased pursuant to a decision to request parents to support the recurring weekly activities. Whilst we enjoyed a pleasing level of one-off donations which rose by some 38% and were blessed by a legacy of £10,000 in the year, we suffered a distinct decline in regular giving and its associated level of Gift Aid by some 17% which meant that we registered a shortfall of £23,500 compared with our budgeted expectations. This is of some concern to the Trustees going forward.

Total Income for all Funds was £302,251, an increase of £18,286 (6.5%) compared with 2024, whilst Total Expenditure was £304,582 an increase of £15,7222 (5.4%). This resulted in a deficit of £2,331 in total for all Funds – compared with a £4,995 deficit in 2024.

Little Fishes preschool once again contributed £16,749 towards the income of the PCC although it should be noted that no rent or utility costs are levied by the Church.

Mention should also be made of the contribution that the Rowledge Review makes to the PCC revenues. Over £4k net accrues from sales of advertising and collection of subscriptions annually, which is a tribute to the hard work put in by Church members in editing and compilation of articles, selling space, then distribution each month and collection of payments.



Investment Performance

The PCC has no funds in equities or bonds. All surplus cash is held in CCLA Church of England short term deposit accounts, which earn a variable interest rate.

Reserves

The policy of the PCC is to hold sufficient unrestricted liquid funds to ensure that costs for the following six months can be paid, to have a reserve for major church fabric repairs, and a reserve for redecoration of the vicarage.

The level of unrestricted net current assets/liabilities (£128,401) at the end of 2025 was 84% of six month's General Fund 2025 expenditure (£152,291), so this target was missed by some way.

During 2025 total reserves decreased from £268,004 to £266,874

Of this £266,874 the sum of £136,076 reflected the book value of the house (25 Broad Ha'penny) which primary function is to provide accommodation for the Children and Youth Minister. The balance was the written-down value of the office printer.

During the year the duties of the Treasurer were performed by a team of volunteers (Finance Team) which comprises of Ken Wickenden, Peter Ivermee and Clive Jourdain, ably assisted by Jacob Green the Office Administrator. The Finance Team's task is to strictly control day-to-day expenditure, which in itself safeguards the assets that the PCC has entrusted to us.

Ken Wickenden, Designated Treasurer.

26. Independent Examiner's Report

The independent examiner is:

Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF



27. Financial Report

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Income and Expenditure for the Year Ended 31st December 2025

PAROCHIAL CHURCH COUNCIL OF ST JAMES' ROWLEDGE							
STATEMENT OF FINANCIAL ACTIVITIES							
INCLUDING INCOME AND EXPENDITURE ACCOUNT							
FOR THE YEAR ENDED 31 DECEMBER 2025							
				2025			2024
<i>Fund type:</i>				Unrestricted	Restricted	Total	Total
<i>Note no.</i>				£	£	£	£
INCOME							
Voluntary income	2a		128,218	-	128,218	116,859	
Fundraising income	2b		3,564	-	3,564	4,331	
Church activities	2c		9,221	-	9,221	6,843	
Income from investments	2d		4,907	-	4,907	6,245	
Trading Income (Pre-school & magazine)	2e		156,341	-	156,341	149,587	
Total Income			302,251	-	302,251	283,865	
EXPENDITURE							
Church activities	3a		168,935	-	168,935	155,211	
Fundraising costs	3b		154	-	154	917	
Trading costs	3c		135,493	-	135,493	132,732	
Total Expenditure			304,582	-	304,582	288,860	
NET INCOME/(EXP.) before investment gains			(2,331)	-	(2,331)	(4,995)	
NET GAINS ON INVESTMENTS			-	-	-	-	
NET INCOME/(EXPENDITURE)			(2,331)	-	(2,331)	(4,995)	
NET MOVEMENT IN FUNDS	10						
Opening Balance			268,004	-	268,004	272,999	
Prior Year Adjustment			1,201	-	1,201	-	
Movement			(2,331)	-	(2,331)	(4,995)	
Closing Balance			266,874	-	266,874	268,004	
<i>All values are shown as as the underlying accurate ££.pp value rounded to the nearest £1.</i>							
<i>Totals may therefore appear not to add up exactly because of the rounding.</i>							



Balance Sheet

PAROCHIAL CHURCH COUNCIL OF ST JAMES' ROWLEDGE						
BALANCE SHEET AT 31 DECEMBER 2025						
Fund type:	Note no.	2025			2024	
		Unrestricted	Restricted	Total	Total	
		£	£	£	£	
FIXED ASSETS						
Tangible	5	138,473	-	138,473	139,671	
CURRENT ASSETS						
Debtors and Prepayments	6	5,151	-	4,570	3,189	
Short term deposits		112,784	-	112,784	117,492	
Cash at bank and in hand		19,763	-	19,763	16,401	
		137,698	-	137,117	137,082	
LIABILITIES						
Creditors: amounts falling due <1 yr	7a	7,197	-	7,197	4,489	
Deferred Income	7b	2,100	-	2,100	3,060	
		9,297	-	9,297	7,548	
NET CURRENT ASSETS/LIABILITIES		128,401	-	128,401	129,534	
TOTAL ASSETS LESS CURR. LIABS		266,874	-	266,874	269,205	
Creditors: amounts falling due after one year		-	-	-	-	
TOTAL NET ASSETS		266,874	-	266,874	269,205	
PARISH FUNDS						
Unrestricted						
Church Fabric Sinking Fund		10,000	-	10,000	10,000	
Little Fishes Solvency Fund		56,905	-	56,905	56,906	
Vicarage Redecoration Fund		3,000	-	3,000	3,000	
R Harvey Organ Fund		24,125	-	24,125	24,124	
Vicar's Discretionary Fund (2)		-	-	-	-	
House Reserve		136,076	-	136,076	136,076	
General Fund		36,768	-	36,768	39,098	
Total Unrestricted		266,874	-	266,874	269,204	
Restricted						
Various Purposes Restr (prev.Bursary) Fund		-	-	-	-	
AV & IT Fund		-	-	-	-	
Churchyard maintance		-	-	-	-	
Youth-Specific donations		-	-	-	-	
Total Restricted		-	-	-	-	
TOTAL RESERVES		266,874	-	266,874	269,204	



27.1 Accounting Policies & Notes to the Financial Statements

<i>PAROCHIAL CHURCH COUNCIL OF ST JAMES' ROWLEDGE</i>	
NOTES TO THE FINANCIAL STATEMENTS	
<i>FOR THE YEAR ENDED 31 DECEMBER 2025</i>	
<i>Note no.</i>	
1	ACCOUNTING POLICIES
	Basis of preparation
	The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities Financial Reporting Standards applicable in the UK and Republic of Ireland (Charities SORP 2019 FRS 102) and the Charities Act 2011.
	The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.
	Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.
	As a consequence, the costs of the Audio-Visual system upgrade, being an upgrade to equipment fixed to a consecrated building, were expensed in the year of purchase rather than capitalised.
	Assessment of Going Concern
	Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.



27.2 Income

	Fund type:	2025			2024
		Unrestricted	Restricted	Total	Total
Note no.		£	£	£	£
2	INCOME				
	2a VOLUNTARY GIVING				
	Giving and Gift-Aid				
	Giving	89,762	-	89,762	87,147
	Gift-Aid Tax Recovered	21,830	-	21,830	21,275
		111,592	-	111,592	108,422
	Donations and Grants	6,626	-	6,626	7,117
	Legacies	10,000	-	10,000	-
		16,626	-	16,626	7,117
		128,218	-	128,218	115,539
	2b ACTIVITIES FOR GENERATING FUNDS				
			(excludes any gift aid collected)		
	Rowledge Village Fayre	1,177	-	1,177	867
	Coffee Mug (excl. GA)	2,305	-	2,305	2,653
	Easyfundraising and Amazon Smile	82	-	82	47
	Lunches and other social events	-	-	-	-
	Other Fundraising	-	-	-	-
		3,564	-	3,564	3,567
	2c CHURCH ACTIVITIES				
	Fees for Weddings and Funerals	7,404	-	7,404	6,812
	Youth Activity fees	1,817	-	1,817	-
	Miscellaneous Income	-	-	-	31
		9,221	-	9,221	6,843



2d INCOME FROM INVESTMENTS							
Interest			4,907	-	4,907	4,075	
2e TRADING INCOME							
Little Fishes Income	9						
Fees & Deposits			141,497	-	141,497	136,714	
Fundraising			2,680	-	2,680	1,577	
Outings			1,286	-	1,286	605	
Other			2,033	-	2,033	659	
			147,496	-	147,496	128,016	
Magazine Income							
Subscriptions			3,635	-	3,635	3,607	
Advertisements			5,210	-	5,210	6,425	
			8,845	-	8,845	10,032	
			156,341	-	156,341	138,048	
TOTAL INCOME							
			302,251	-	302,251	268,072	
<i>All income in the Unrestricted column above was within the General Fund.</i>							
<i>'Donations' refers just to donations from organisations; any from individuals are classed as Giving.</i>							



27.3 Expenditure

	Fund type:	2025			2024
		Unrestricted	Restricted	Total	Total
Note no.		£	£	£	£
3	EXPENDITURE				
	3a CHURCH ACTIVITIES				
	General Expenditure				
	Music	577	-	577	107
	Gas Electricity and Water	6,106	-	6,106	7,473
	Broadband and Telephone	1,628	-	1,628	1,440
	IT	947	-	947	3,050
	Insurance	830	-	830	1,180
	Bank charges	369	-	369	307
	Printing, Stationery, Office Equipment *	656	-	656	600
	Churchyard and Drive	8,683	-	8,683	7,010
	Church Repairs and Maintenance	3,333	-	3,333	3,463
	Depreciation	1,198	-	1,198	1,199
	Service costs	2,616	-	2,616	1,564
	Independent Examiner fees	1,234	-	1,234	1,108
	Organ Repairs	-	-	-	2,290
	Audio-Visual System Spend	-	-	-	1,165
		28,177	-	28,177	31,956
	Parochial Expenses				
	Administration	1,979	-	1,979	1,962
	Vicar's Costs	20	-	20	281
	Vicar Vacancy Costs	-	-	-	5,655
	Mission, Ministry Costs	-	-	-	207
	Vicarage Costs	713	-	713	914
	Vicar's Discretionary Fund Spend	-	-	-	-
	Administration: Staff Costs	13,555	-	13,555	6,494
		16,267	-	16,267	15,513



Youth Costs		27,550	-	27,550	9,638
House Costs (25BH)		1,398	-	1,398	5,122
Guildford Diocesan Parish Share Fee		91,276	-	91,276	88,460
Missions and Charities	8	4,267	-	4,267	4,522
TOTAL CHURCH ACTIVITIES		168,935	-	168,935	123,255
3b FUND RAISING COSTS					
Rowledge Village Fayre costs		126	-	126	441
Christmas Carols		28		28	-
		154	-	154	441
3c TRADING COSTS					
Little Fishes	9	130,727	-	130,727	128,476
Magazine Production Costs		4,766	-	4,766	4,256
		135,493	-	135,493	132,732
TOTAL COSTS		304,582	-	304,582	256,428
* Includes the Purchase of Toshiba Printer for the Office £4,794.00					
All other spend in the Unrestricted column was from the General Fund.					



27.4 Staff Costs

Note no.		2025	2024
4	4a STAFF COSTS	£	£
	During the year the PCC employed a Youth and Children's Minister and an Office Administrator		
	It also employed staff to run the Little Fishes pre-school.		
	Church Staff		
	Wages & salaries	36,260	14,099
	Social Security	737	40
	Pension: employer cost	294	62
	Total Church staff	37,292	14,201
	Little Fishes Preschool Staff		
	Wages & salaries	115,400	113,110
	Social Security	1,722	378
	Pension: employer cost	1,755	1,710
	Total LF staff	118,877	115,197
	Total staff costs	156,169	129,398
	Average Headcount		
	Church	2	1
	LF Preschool	11	10
	Total	13	11
	No employee received employee benefits of more than £60,000 during the year.		
	4b PAYMENTS TO PCC MEMBERS		
	Key Management Personnel		
	The charity considers its key management personnel to be the Vicar.		
	Diocese meets the stipend and other employment costs of the Vicar and provides his housing.		
	During 2025 the Vicar incurred £20 by way of expenditure.		
	This was for routine expenditure on goods and services for church activities and operations.		
	Trustee Remuneration and Expenses		
	The trustees did not receive any remuneration for their service as trustees.		
	During 2025, 6 trustees incurred out of pocket expenses totaling £1,836 (2024, £8,598) which were reimbursed by the PCC as they were incurred for the day-to-day running of the charity's activities.		
	The types of expenditure included visiting speaker gifts, payments that can only be made by credit card such as software subscriptions and PCC donations to some charities; youth group activity costs, repair materials and other charitable activity expenditure. None was for personal benefit.		
	There were no related party transactions in the reporting period.		
	Aggregated giving to PCC funds of all trustees in 2025 was £26,156 (2024: £5,778).		



27.5 Fixed Assets

5 FIXED ASSETS			
Land and Buildings		2025	2024
		£	£
Actual Cost			
Starting Balance		193,604	188,810
Disposal		-	-
Additions at Cost		-	4,794
Closing Balance		193,604	193,604
Depreciation			
Starting Balance		53,933	52,734
Withdrawn on Disposal		-	-
Charge for the Year		1,199	1,199
Closing Balance		55,131	53,933
Closing Written Down Value		138,473	139,672
<i>The Land and Buildings comprises the freehold house at 25 Broad Ha'penny, Farnham GU10 4TF</i>			
<i>The PCC decided in 2021 not to charge depreciation after 31/12/20 because the written down value is well below the current market value.</i>			

27.6 Debtors

Note no.	2025		2024	
	£	£	£	£
6 DEBTORS				
Prepayments and accrued income				
Advertising Income		210		51
Prepayments, or refunds due from suppliers		581		449
HMRC (Gift Aid claims)		2,754		1,294
CCLA Interest for Q4 2024		942		1,395
Magazine Sales & Fundraising income due		129		-
Christmas Church collections		535		-
		5,151		3,189



27.7 Liabilities

7	LIABILITIES								
	7a Amounts falling due in one year								
	Creditors - accounts payable				3,597			4,489	
	HMRC – PAYE Tax & NI for Month 9				1,914			0	
	Charitable Donations payable				1,030			0	
	2025 Wedd/Funeral Fees share to pay out				656				
					7,197			4,489	
	7b Deferred Income								
	Deferred Advertising Income				-			-	
	Deferred Little Fishes Deposits				2,100			3,060	
					2,100			3,060	



27.8 Charitable Giving

8 CHARITABLE GIVING					
Christian Aid	-			235	
Foodbank	-			422	
MIND	-			282	
Prostate Cancer	-			267	
Phyllis Tuckwell Hospice	335			683	
Alzheimer's Society	293			43	
Peaceful Heart Foundation	-			203	
MacMillan Cancer Support	-			311	
Southern Domestic Abuse	-			365	
Riding for the Disabled	-			217	
Needy Families in Rowledge	890			600	
FATN Talking News	-			158	
Crisis	-			403	
Bishop of Guildford's Community Fund	-			279	
Melanomore (St Luke's)	449				
Mary's Meals	376				
Mustard Seed Autism	393				
Creative Response (Arts)	245				
Samson Centre for MS	327				
BBC Children in Need	269				
Shooting Stars Childrens' Hospice	289				
Provision for 2026 Donations	401				
				4,267	4,467

All figures above were within the General Fund. No other Funds had amounts in these categories.



27.9 Little Fishes Pre School

Note no.

9 LITTLE FISHES PRE-SCHOOL					
		2025		2024	
INCOME		£	£	£	£
Fees & Deposits		141,497		136,714	
Outings income		1,286		605	
Fundraising income, donations		3,938		1,577	
Payments for photos, cards etc		-		79	
Miscellaneous income		775		580	
Total Income			147,496		139,555
EXPENDITURE					
Staff Costs & Expenses		118,877		115,917	
Rent		-		-	
Insurance *		2,024		1,449	
Stationery & Materials		1,863		2,509	
Food		764		476	
Equipment		1,364		3,463	
Subscriptions, Memberships		716		2,087	
Training		535		1,143	
Outings		1,108		664	
Cost of school photos, cards for sale		-		650	
Miscellaneous costs		3,497		837	
Total Expenditure			130,747		129,195
Net Income/Expenditure			<u>16,749</u>		<u>14,205</u>
<i>These financial statements do not include any cross charge to Little Fishes for rent and utilities costs.</i>					
<i>* Insurance costs are 41% of Overall Buildings & Contents Insurance plus Public Indemnity Insurance covered separately (and pro-rated for 7 months).</i>					



27.10 Charitable Funds

Note no.					
10 CHARITABLE FUNDS					
Fund Movement Summary 2025					
Fund Name	Opening Balance 1/1/25	Income	Expenditure	Fund Transfers	Closing Balance 31/12/25
Unrestricted					
Church Fabric Sinking Fund	10,000	0	0	0	10,000
Little Fishes Solvency Fund	56,906	0	0	0	56,906
Vicarage Redecoration Fund	3,000	0	0	0	3,000
R Harvey Organ Fund	24,124	0	0	0	24,124
Vicar's Discretionary Fund	0	0	0	0	0
House Reserve Fund	136,076	0	0	0	136,076
General Fund	39,099	302,251	304,582	0	36,768
Total Unrestricted	269,205	302,251	304,582	0	266,874
Restricted					
Various Purposes Restr.Fund (prev. Bursary)	0	0	0	0	0
AV and IT Fund (Restricted)	0	0	0	0	0
Churchyard maintance	0	0	0	0	0
Youth-Specific donations	0	0	0	0	0
Total Restricted	0	0	0	0	0
Total Funds	269,205	302,251	304,582	0	266,874
Fund Movement Summary - Prior Year (2024)					
Fund Name	Opening Balance 1/1/24	Income	Expenditure	Fund Transfers	Closing Balance 31/12/24
Unrestricted					
Church Fabric Sinking Fund	10,000	0	0	0	10,000
Little Fishes Solvency Fund	56,906	0	0	7,079	56,906
Vicarage Redecoration Fund	3,000	0	0	0	3,000
R Harvey Organ Fund	26,414	0	2,290	0	24,124
Vicar's Discretionary Fund	0	0	0	0	0
House Reserve Fund	136,076	0	0	0	136,076
General Fund	40,131	281,545	284,328	0	37,348
Total Unrestricted	272,527	281,545	286,618	0	267,454
Restricted					
Bursary Fund-renamed Various Purposes Fund	0	0	0	0	0
AV and IT Fund (Restricted)	472	770	1,242	0	0
Churchyard maintenance	0	1,000	1,000	0	0
Youth-specific donations	0	550	0	0	550
Total Restricted	472	2,320	2,242	0	550
Total Funds	272,999	283,865	288,860	0	268,004